

**ERASMUS+ Guidance “Learning Agreement – Before the Mobility”  
KA107 SMS Inbound**

- ❖ This form **MUST BE** submitted in **BEFORE** your arrival in Germany.  
It has to be signed by your sending professor and yourself.  
Please send it to the International Office who will then organize the signature of your receiving professor in Germany.
- ❖ “The Learning Agreement – Before the Mobility” consists of the pages 1 thru 3.
- ❖ The “contact person” and “responsible person” of the Sending institution is always your sending professor.
- ❖ The document is only valid when completely filled in and signed by all three parties.
- ❖ The courses, which you wish to attend at the receiving institution (Table A) are to be validated with your sending professor.
- ❖ Table B lists the courses which will be acknowledged at your home university.
- ❖ The “Language competence” on page 3 is the English language level required by the hosting institution (WHS).
- ❖ This form can be submitted by e-mail.

For further information, please contact Sara Sanders ([sara.sanders@w-hs.de](mailto:sara.sanders@w-hs.de))