

**ERASMUS+ Guidance “Grant Agreement”  
KA107 SMS Inbound**

This form MUST BE submitted in **BEFORE** your arrival in Germany.

❖ **Please fill it in online (for a better readability):**

Please note: The information for the following sections are to be requested from Sara Sanders, International Office Gelsenkirchen:

- *page 1*: year of the Call
- *page 2*: article 2
- *page 3*: articles 3 & 4

Please note that the German Bank Account details can be added, once you have opened one in Germany with the help of one of the German tutors.

- ❖ Please note that incomplete forms cannot be accepted.
- ❖ Sign the form, scan & e-mail it to Sara Sanders before your arrival in Germany.
- ❖ **Please take the original printed version with you to Germany.**  
The form needs to be signed by the ERASMUS+ coordinator Ms Nadine Hackmann from the International Office Gelsenkirchen upon your arrival.

The original is to be filed at the International Office Gelsenkirchen.

For further information, please contact Sara Sanders ([sara.sanders@w-hs.de](mailto:sara.sanders@w-hs.de))