

**ERASMUS+ Guidance “Learning Agreement – During the Mobility”
KA107 SMS Inbound**

- ❖ This form needs to be submitted if there are changes to the initial chosen courses, ie. if you wish you add a course or if you need/ wish to cancel a course. If there are no changes, no need to submit the form. However, you should send an e-mail to Sara Sanders within the first month after your arrival to confirm that there weren't changes.
- ❖ This document can be submitted while you are in Germany.
- ❖ “The Learning Agreement – During the Mobility” consists of the page 4.
- ❖ The “contact person” and “responsible person” of the Sending institution is always your sending professor.
- ❖ In the upper section / Table A2 you can fill in the courses to wish to cancel and the courses you want to follow instead.
- ❖ In the lower section / Table B2 you can fill in the courses which are not getting acknowledged from Table A2 or the courses which are now acknowledged.
- ❖ Table B lists the courses which will be acknowledged at your home university.
- ❖ This form can be submitted by e-mail.

For further information, please contact Sara Sanders (sara.sanders@w-hs.de)